



RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

ACCOUNTS PAYABLE DEPARTMENT

Virtual Credit Card Payments Pre-Registration Form

If your company is interested in signing up to receive payments through a virtual credit card please complete this form and submit it to AP@rscgd.edu. To register for virtual credit card payments your company must have the ability to process credit card payments.

Date of Request:	
Company Name:	

COMPANY CONTACT INFORMATION - Two company contacts are required.

Company Contact #1 – Must be an authorized company official.

First Name	
Last Name	
Title	
Email Address	
Telephone Number	
Mailing Address	

Company Contact #2

First Name	
Last Name	
Title	
Email Address	
Telephone Number	
Mailing Address	